



Coventry City Council

SUMMARY OF CABINET/CABINET MEMBER DECISIONS

WEEK COMMENCING 7 DECEMBER 2015

CALL IN FOR THESE DECISIONS ENDS
9.00 A.M. ON FRIDAY 18 December 2015

11 December 2015

Public Business

- Denotes items that have been referred to Audit and Procurement Committee.
- # Denotes items that are to be referred to Council. Accordingly Call-in does not apply.
- ◆ Denotes a matter where the associated report has already been considered by the Scrutiny Co-ordination Committee or a Scrutiny Board. Where this body has endorsed the recommendations or made recommendations that have been accepted by the Cabinet/Cabinet Member Call-in does not apply.
- * Denotes other items that have been referred to, or considered by, the Scrutiny Co-ordination Committee or a specific Scrutiny Board.
- Split recommendations. Please see note at foot of item for details of the recommendations that are not subject to call-in.

Note: The Limitations on Call-in are set out at the end of this sheet.

Cabinet Member for Strategic Finance and Resources – Monday 7 December 2015

Report 4 Coventry and District Credit Union - Grant Aid Agreement Year 1 Progress Report

Recommendations:

The Cabinet Member for Strategic Finance and Resources is asked to:

1. Note the progress made by Coventry and District Credit Union Limited during the first year of the Grant Aid Agreement.
2. Comment on the proposals set out by Coventry and District Credit Union for 2015 – 2016

The above Recommendations were approved.

Report 5 Sub Regional Procurement Strategy 2015 - 2020

Recommendations:

The Cabinet Member for Strategic Finance and Resources is requested to:

- 1) Consider the recommendations from the Audit and Procurement Committee and/or Finance and Corporate Services Scrutiny Board (1).
- 2) Approve the Sub Regional Procurement Strategy 2015 – 2020.

The above Recommendations were approved.

Report 6 Coventry City Councils 2014/15 Report on Workforce Profile Information

Recommendations:

The Cabinet Member for Strategic Finance and Resources is asked to:

- Note the workforce profile information for 2014/2015 included within **Appendix 1**.
- Approve the Action Plan set out in **Appendix 2**.

The above Recommendations were approved.

Report 7 Agency Workers and Interim Managers – Performance Management Report Q2 (1 July to 30 September 2015).

Recommendations:

The Cabinet Member is asked to:

1. Approve monitoring processes to continue for both Agency workers and Interim Managers.
2. Endorse compliance with the corporate policy on the recruitment of Temporary Agency Workers through the Master Vendor, Pertemps.
3. Instruct officers to continue to work towards reducing expenditure on the use of agency workers.

The above Recommendations were approved.

Report 8 6 month (April – September 2015) Cumulative Sickness Absence 2015-2016

Recommendations:

Cabinet Member for Strategic Finance and Resources is asked to receive this report providing sickness absence data for the 6 month period of April to September 2015 and endorse the actions taken to monitor and manage sickness.

The above Recommendation was approved.

Report 9 Supporting Workforce Mental Wellbeing

Recommendations:

Cabinet Member for Strategic Finance and Resources is asked to receive this report detailing the actions being taken in relation to sickness absence attributed to Stress, Depression and Anxiety and endorse the actions taken to monitor, manage and promote mental well-being.

The above Recommendation was approved, together with the following additional Recommendation:

A further report to be submitted in 6 month's time to allow the Cabinet Member to monitor the situation. The report to include details of how managers are dealing with staff with stress and whether there are particular service areas that are affected more than others.

Report 10 Update on Hospitality Budget of the Lord Mayoralty of Councillor Michael Hammon, 2015-2016

Recommendations:

The Cabinet Member is recommended to consider the contents of the report which describes how the hospitality budget has been spent on an event-by-event basis and to make any appropriate recommendations for the future.

The above Recommendation was approved.

Report 11 Outstanding Issues Report

Recommendations:

The Cabinet Member for Strategic Finance and Resources is requested to consider the list of outstanding issues and to ask the Member of the Management Board or appropriate officer to explain the current position on those which should have been discharged at this meeting or an earlier meeting.

The above Recommendation was approved.

Cabinet Member for Business, Enterprise and Employment – Tuesday 8 December 2015

Report 5 Delivering the Jobs and Growth Strategy - Half Year Progress (April 2015- September 2015)

Recommendations:

The Cabinet Member for Business, Enterprise and Employment is recommended to:

- (1) Endorse the progress made by the Jobs and Growth Strategy for Coventry between April - September 2015.

The above Recommendation was approved, together with the following additional recommendations:-

- (2) Request that officers arrange an informal meeting with key Councillors to consider a number of issues, including implications of changes to the Business Growth Service and the West Midlands Combined Authority, and to set an agenda to establish what Coventry needs to secure future growth and development.
- (3) That future reports include details of transport and broadband links (connectivity).
- (4) That officers be requested to provide an up to date Briefing Note for all members in relation to the current situation regarding Superfast Broadband coverage in the City.

Report 6 Freehold Acquisition of 261 London Road Coventry

Recommendations:

The Cabinet Member for Business, Enterprise and Employment is recommended to authorise the acquisition of 261 London Road and adjoining land on the terms contained in the private part of this report.

The above Recommendation was approved.

Report 7 Outstanding Issues Report

Recommendations:

The Cabinet Member for Business, Enterprise and Employment is requested to consider the list of outstanding issues and to ask the Member of the Strategic Management Board or appropriate officer to explain the current position on those which should have been discharged at this meeting or an earlier meeting.

The above Recommendation was approved.

Cabinet Member for Children and Young People – Tuesday 8 December 2015

Report 4 Coventry Children’s Centres –Quarterly Progress Update

Recommendations:

The Cabinet Member for Children and Young People is requested to note the progress made against the recommendations from the last meeting on 15 September 2015, and request that Officers continue to work to develop the children’s centre service area in order to move centres to “Good” or “Outstanding” at future Inspections.

The above Recommendation was approved, together with the following additional Recommendations:

That the Director of Childrens Services be requested to investigate extending temporary contacts for Childrens Centre staff for a period of 6 months.

That officers be requested to submit a report on Performance Management within Family First Teams to a future meeting.

Report 5 Comments, Compliments and Complaints 2014/15 – Children's Social Care Services

Recommendations:

The Cabinet Member for Children and Young People is requested to endorse and approve the publishing of this report on the Council’s website

The above Recommendation was approved.

Report 6 Staying Put Policy

Recommendations:

Cabinet Member is recommended to:

- 1 Approve the Staying Put policy and procedure as set out in the attached document.
- 2 Endorse the application of the scheme to new Staying Put carers from 18 December 2015.
- 3 Endorse the proposal to produce a Children and Young people's guide to the scheme

The above Recommendations were approved, together with the following additional Recommendation:

- 4 That the Director of Childrens Services be requested to write to the following on behalf of the Cabinet Member for Children and Young People:-
 - a) To appropriate staff recognising and thanking them for their contribution to work carried out in producing the Policy.
 - b) To the appropriate Minister regarding extending the duty to provide Staying Put support to young people residing in children's homes, including addressing the financial implications of extending the duty.

Report 7 Outstanding Issues Report

Recommendations:

The Cabinet Member for Children and Young People is requested to consider the list of outstanding issues and to ask the Member of the Strategic Management Board or appropriate officer to explain the current position on those which should have been discharged at this meeting or an earlier meeting.

The above Recommendation was approved.

Cabinet Member for Culture, Leisure, Sports and Parks – Thursday 10 December 2015

Report 4 Update report in response to a petition concerning a property in Earlsdon Ward

Recommendations:

The Cabinet Member is recommended to:

- (1) Endorse the action already taken to address the conditions at this property.
- (2) Request that officers from the Planning Enforcement Team continue to monitor the property **and work with the owner to achieve full compliance with the Notice.**

The above Recommendations were amended as indicated in bold and approved, together with the following additional recommendation:

- (3) Request that officers from the Planning Enforcement Team keep Councillor Andrews briefed on an informal basis to ensure that the situation is being monitored and does not deteriorate.

Report 5 Outstanding Issues Report

Recommendations:

The Cabinet Member for Culture, Leisure, Sports and Parks is requested to consider the list of outstanding issues and to ask the Member of the Management Board or appropriate officer to explain the current position on those which should have been discharged at this meeting or an earlier meeting.

The above Recommendation was approved.

Limitations on Call-in

A call-in will normally be regarded as appropriate **UNLESS:-**

1. it falls within paragraph 18 of the Scrutiny rules (Part 3E of the Constitution) – ie. it relates to:-
 - (i) a matter which is to be determined by the Council.
 - (ii) a decision of the Cabinet/Cabinet Member taken as a matter of urgency and the Chair of the Scrutiny Co-ordination Committee (or his/her nominee) had been invited to attend the meeting where the urgent decision had been taken or the Scrutiny Co-ordination Committee has previously agreed the need for urgency.
 - (iii) a decision made by an employee exercising delegated authority.
 - (iv) decisions of the Licensing and Regulatory Committee.
 - (v) decisions of the Planning Committee.
 - (vi) decisions of the Appeals and Appointments Panels.
 - (vii) decisions of the Audit and Procurement Committee.
 - (viii) a matter where the associated report has already been considered by the Scrutiny Co-ordination Committee or a Scrutiny Board who have endorsed the recommendations or made recommendations that have been accepted by the Cabinet/Cabinet Member.
2. The call-in form is not completed correctly.
3. The call-in form is received after the specified time.
4. The reason for the call-in is unclear or does not relate directly to the decision specified on the call-in form.
5. The reason for the call-in is a question, the answer to which can be found in the report relating to the decision which is being called in.



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